

MINUTES OF MEETING
WAGONER COUNTY BOARD OF COMMISSIONERS
TUESDAY, OCTOBER 15TH, 2024

The Board of Wagoner County Commissioners met in the Commissioners Meeting Room. Chairman, Tim Kelley, Vice-Chairman, James Hanning, Member, Chris Edwards, and County Clerk, Lori Hendricks were present. Assistant District Attorney Andy Williams was also present. Advance notice of the meeting was posted on the Wagoner County Courthouse bulletin boards and the County website on October 11th, 2024.

- I. The meeting was called to order by Commissioner Kelley at 9:02 a.m. The roll was called with the following responses: Hanning, present, Edwards, present, Kelley, present.
- II. Prayer was led by Commissioner Edwards and Pledge of Allegiance was led by Lori Hendricks.
- III. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve Consideration of Consent Agenda except items F. 1., F. 2., and J. PO# 25-000274, and to also clarify D. Paid by ARPA, not ODOT. The motion was approved with the following votes cast: Hanning, aye, Edwards, aye, Kelley, aye.
 - A. Approve or disapprove minutes of commission meeting held October 7th, 2024.
 - B. Approve or disapprove deposit(s)
 - C. Approve or disapprove the following invoice(s):
 1. Craig County Detention Center in the amount of \$375.00 for Juvenile Detention.
 2. Endex Inc. Of Tulsa in the amount of \$480.00 for Monitoring of Fire Alarm System.
 3. Pottawatomie Juvenile Detention Center Invoice for September 2024 in the amount of \$1,089.00.
 4. Rosenstein, Fist, & Ringold Invoice #165669 in the amount of \$319.68 for services rendered through September 2024.
 5. EOYS Invoice for September 2024 in the amount of \$857.34 for Juvenile Detention.
 - D. Approve or disapprove Meshek & Associates Invoice #031934, 324A claim for ODOT Payment for ROW Acquisition services for Project 273rd 71st-101st.

- E. Approve or disapprove Resolution #2024-101 Sheriff to Surplus Sheriff Vehicle 14-09 VIN #2C3CDXATEH238049.
 - F. Reports
 - 1. Cash Voucher weekly report
 - 2. Emergency Management weekly report
 - 3. Economic Development Director Weekly Report
 - 4. Weekly Inmate Headcount Report
 - 5. Maintenance Weekly Reports
 - 6. Engineer weekly reports
 - 7. Planning & Zoning weekly reports
 - 8. E-911 weekly reports
 - 9. County Clerk Monthly Report for September 2024
 - 10. Assessor Monthly Report for September 2024
 - 11. Court Clerk Monthly Report for September 2024
 - 12. Court Clerk Monthly Preservation report for September 2024
 - 13. Allocation of Alcoholic Beverage Tax for September 2024
 - 14. Treasurer Monthly Report for September 2024
 - 15. Planning and Zoning Financial Report for September 2024
 - 16. Health Department Monthly Report for September 2024
 - 17. Sheriff Department Monthly Report for September 2024
 - 18. Election Board Monthly Report for September 2024
 - 19. Whitehorn Cove FD Monthly Run Report for September 2024
 - G. Approve or disapprove Statutory Election Board Secretary Salary Reimbursement Claim for September 2024.
 - H. Approve or disapprove cancellation of the following purchase order(s):
FY2024 #0687, #0688, #2071, #5030, #5596, #5867, #5869, #6076, #6460, #6733, #6778, #6823, #7323, #7753, #7791, #7939, FY2025 #0948, #0954, #2764, AND O INCLUDE Warrants #10855, #5185, #11225, and #19671.
 - I. Approve or disapprove the following blanket purchase order(s):
#2676, #2815, and #2820 thru #2830.
 - J. Approve or disapprove calendar claims.
- IV. A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to approve J. PO# 25-000274 from Consideration of Items Removed from Consent Agenda. The motion was approved with the following votes cast: Hanning, aye, Edwards, aye, Kelley, aye.

V. Action Items

- A. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve 2 million dollars from ARPA grant funding for Rural Water District Two. The motion was approved with the following votes cast: Hanning, aye, Edwards, aye, Kelley, aye.
- B. No action was taken regarding Wagoner County ARPA program.
- C. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to table action regarding ECC Agreement for Complete Care warranty for doors in the jail. The motion was approved with the following votes cast: Hanning, aye, Edwards, aye, Kelley, aye.
- D. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve the appointment of Julie Ballew to the Wagoner Metropolitan Area Planning Commission. The motion was approved with the following votes cast: Hanning, aye, Edwards, aye, Kelley, aye.
- E. A motion was made by Commissioner Hanning to approve and then he withdrew the motion. A Second motion was made by Commissioner Kelley and seconded by Commissioner Edwards to table action regarding Wagoner County Employee Benefits plans - Medical and Dental options with Blue Cross Blue Shield of Oklahoma effective 1/1/2025. The motion was approved with the following votes cast: Hanning, aye, Edwards, aye, Kelley, aye.
- F. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve to be paid from Cares the McIntosh County Invoices regarding offsite inmate housing:
 - 1. September 2024 in the amount of \$10,240.00.
 - 2. September 2024 Medical Care in the amount of \$31.37.
- G. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to adopt policy that for existing Medical Marijuana Businesses, Wagoner County will recognize COC as COO for renewal OMMA Application process regarding Oklahoma Medical Marijuana Authority Certificates of Compliance and Certificates of Occupancy requirements and related county Planning and Zoning authority. The motion was approved with the following votes cast: Hanning, aye, Edwards, aye, Kelley, no.

- H. No action was taken regarding donation of county property under contract to include update.
 - I. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve engaging the services of Jeff Raley, with Floyd Driver, PLLC as bond attorney/legal counsel. The motion was approved with the following votes cast: Hanning, aye, Edwards, aye, Kelley, aye.
 - J. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve engaging the services of Randy Nelson with the Baker Group as Financial Advisor. The motion was approved with the following votes cast: Hanning, aye, Edwards, aye, Kelley, aye.
 - K. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve United Engines maintenance agreement for District Three generator. The motion was approved with the following votes cast: Hanning, aye, Edwards, aye, Kelley, aye.
- VI. Old Business
- A. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve WMAPC zoning code amendment investigations to include resolution 2024-099. The motion was approved with the following votes cast: Hanning, no, Edwards, aye, Kelley, aye.
 - B. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to approve a hearing on 2024-11-12 regarding a petition to annex additional land into Wagoner County Rural Water District Number 5. The motion was approved with the following votes cast: Hanning, aye, Edwards, aye, Kelley, aye.
 - C. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to proceed with bidding regarding remodeling of Planning and Zoning Office to include quotes. The motion was approved with the following votes cast: Hanning, no, Edwards, aye, Kelley, aye.
 - D. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to table action regarding County Roof Projects to include progress updates. The motion was approved with the following votes cast: Hanning, aye, Edwards, aye, Kelley, aye.

- E. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve with contingency the Wagoner County Exterior Wall Waterproofing Agreement, Bonds, and Certificates of Insurance. The motion was approved with the following votes cast: Hanning, no, Edwards, aye, Kelley, aye.
- F. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to table action regarding the following right of way acquisitions paid with ARPA funds, previously discussed on September 23, 2024 and erroneously listed as Okay-Porter Road:
1. \$281,460.60-Property Legal Description: Section 23, Township 18N, Range 15E Wagoner County. Property owners Wesley D. Coblentz and Heather Tate. - Property located on 273rd .
 2. \$31,579.00- Property Legal Description: Section 26, Township 16N, Range 18E, Wagoner County. Property Owner Jay Matthews, Personal Representative of the Estate of Pauline Ruth Matthews. - Property located on Okay-Porter Road.
 3. \$7,950.00-Property Legal Description: Section 27, Township 16N, Range 18E, Wagoner County, Property Owner, Secretary of Housing and Urban Development of Washington D.C. - Property located on Okay-Porter Road.

The motion was approved with the following votes cast: Hanning, aye, Edwards, aye, Kelley, no.

- VII. No action was taken regarding Financial Matters.
- VIII. New Business- There was none.
- IX. Public Comment- There were none.
- X. Announcements- There were none.
- XI. Executive Session - A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to enter Executive Session at 12:37 p.m. regarding the following:
- A. **pursuant to 25 O.S. §307 §(B)(1), to discuss** the employment, hiring, appointment, promotion, demotion, disciplining or resignation, of Rachael Cooper, County Engineer.

B. pursuant to 25 O.S. §307 §(B)(1), to discuss the employment, hiring, appointment, promotion, demotion, disciplining or resignation, of E911 Coordinator.

The motion was approved with the following votes cast: Hanning, aye, Edwards, aye, Kelley, aye.

XII. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to reconvene into Open Session at 1:39 p.m. The motion was approved with the following votes cast: Hanning, aye, Edwards, aye, Kelley, aye.

XIII. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to regretfully accept Rachael Coopers resignation with a 2 week notice regarding the employment, hiring, appointment, promotion, demotion, disciplining or resignation, of Rachael Cooper, County Engineer. The motion was approved with the following votes cast: Hanning, aye, Edwards, aye, Kelley, aye.

XIV. No action was taken regarding the employment, hiring, appointment, promotion, demotion, disciplining or resignation, of E911 Coordinator.

XV. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to Recess at 1:41 p.m. The motion was approved with the following votes cast: Hanning, aye, Edwards, aye, Kelley, aye.

Presented and approved by the Wagoner County Commission on this 21st day of October 2024.

TIM KELLEY, CHAIRMAN

JAMES HANNING, VICE-CHAIRMAN

CHRIS EDWARDS, MEMBER

ATTEST: LORI HENDRICKS
WAGONER COUNTY CLERK

BOCC/LH/jc