

MINUTES OF MEETING
WAGONER COUNTY BOARD OF COMMISSIONERS
MONDAY, NOVEMBER 18TH, 2024

The Board of Wagoner County Commissioners met in the Commissioners Meeting Room. Chairman, Tim Kelley, Vice-Chairman, James Hanning, Member, Chris Edwards, and County Clerk, Lori Hendricks were present. Assistant District Attorney Andy Williams was also present. Advance notice of the meeting was posted on the Wagoner County Courthouse bulletin boards and the County website on November 15th, 2024.

- I. The meeting was called to order by Commissioner Kelley at 9:00 a.m. The roll was called with the following responses: Hanning, present, Edwards, present, Kelley, present.
- II. Prayer was led by Commissioner Edwards and Pledge of Allegiance was led by Sandy Hodges.
- III. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve Consideration of Consent Agenda except for items E. 2. And 3. The motion was approved with the following votes cast: Hanning, no, Edwards, aye, Kelley, aye.
 - A. Approve or disapprove minutes of commission meeting held November 12, 2024.
 - B. Approve or disapprove deposit(s)
 - C. Approve or disapprove Resolution 2024-115 County Clerk to surplus Computer Mounting Arm to Planning and Zoning.
 - D. Approve or disapprove the following invoice(s):
 1. Gable Gotwals Invoice #793028 in the amount of \$3,296.30 for Integrity Development Group, LLC.
 2. Gable Gotwals Invoice #792938 in the amount of \$10,047.00 for Legal Opinion on Recording Duties.
 3. Next Level Roofing Application No.6 in the amount of \$71,649.00 for Courthouse roof.
 - E. Reports
 1. Cash Voucher weekly report
 2. Emergency Management weekly report

3. Economic Development Director Weekly Report
 4. Weekly Inmate Headcount Report
 5. Maintenance Weekly Reports
 6. Planning & Zoning weekly reports
 7. E-911 weekly reports
- F. Approve or disapprove cancellation of the following purchase order(s): FY2024 #0133, #0134, #0145, #1066, #1622, #2553, #3129, #3339, #5627, #5956, #7006, #7075, #7921, FY2025 #3098, #3278, and to include warrant #10628
- G. Approve or disapprove the following blanket purchase order(s): #3522 thru #3527, #3575 thru #3582, #3584, #3585, #3603 thru #3606, #3608, #6311, #3613, #3615, #3616, #3618, #3619, #3622, #3623, #3626, #3629, #3636, and #3637.
- H. Approve or disapprove calendar claims.
- IV. No action was taken regarding Consideration of Items Removed from Consent Agenda.
- V. Action Items
- A. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to approve **2025 SAFE Oklahoma Grant** Contract between Wagoner County Sheriff's Office and the Oklahoma Attorney General's Office in the amount of \$25,000.00. The motion was approved with the following votes cast: Hanning, aye, Edwards, aye, Kelley, aye.
 - B. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to approve donation by Center Furniture to the Sheriff's office for Domestic Violence Soft Interview Room furnishings. The motion was approved with the following votes cast: Hanning, aye, Edwards, aye, Kelley, aye.
 - C. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve Resolution 2024-114 Approving proposed Journal Entry of Judgement upon agreed settlement for 23-CV-139-RAW-GLJ Dalton vs. Chris Elliott Wagoner County Sheriff and acknowledging extended repayment schedule and

interest. The motion was approved with the following votes cast: Hanning, aye, Edwards, aye, Kelley, aye.

- D. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve Okmulgee County Criminal Justice Authority Invoice #537 in the amount of \$1,736.00 for offsite inmate housing to be paid from the CARES account 1565-1-8000-2005. The motion was approved with the following votes cast: Hanning, aye, Edwards, aye, Kelley, aye.
- E. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to approve the appointment of Monica Medley to the Wagoner County Board of Adjustment. The motion was approved with the following votes cast: Hanning, aye, Edwards, aye, Kelley, aye.
- F. A motion was made by Commissioner Edwards and seconded by Commissioner Hanning to approve Resolution 2024-116 Zoning map amendment request in District 2, ZNE-40-2024, Randy Nelson, property owner. Location: 71389 S. 220 Rd., Wagoner, OK. The motion was approved with the following votes cast: Hanning, aye, Edwards, aye, Kelley, aye.
- G. A motion was made by Commissioner Edwards and seconded by Commissioner Hanning to approve Resolution 2024-117 Zoning map amendment request in District 2, ZNE-62-2024, Jeffco, LLC property owner. Location: 23650 State Highway 51, Wagoner, OK. The motion was approved with the following votes cast: Hanning, aye, Edwards, aye, Kelley, aye.
- H. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to approve Resolution 2024-118 Conditional use request in District 1, LAND-10-2024, Blue House Marketing Group, Inc. property owner. Location: 31279 E. 61st St. S., Broken Arrow, OK. The motion was approved with the following votes cast: Hanning, aye, Edwards, aye, Kelley, aye.
- I. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve Resolution 2024-119 Code amendment investigation for the Wagoner Metropolitan Area Planning Commission Zoning Code, specifically to the application,

processing and public notice requirements of conditional use applications. The motion was approved with the following votes cast: Hanning, aye, Edwards, aye, Kelley, aye.

- J. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve Resolution 2024-120 Code amendment investigation for the Wagoner Metropolitan Area Planning Commission Zoning Code, specifically zoning designations to include the Bulk and Area Use Table. The motion was approved with the following votes cast: Hanning, aye, Edwards, aye, Kelley, aye.
- K. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to approve Resolution 2024-121 Zoning map amendment request in District 2, ZNE-55-2024, James Hill, property owner. Location: 7138 N. 49th St. E., Okay, OK. The motion was approved with the following votes cast: Hanning, aye, Edwards, aye, Kelley, aye.

VI. Old Business

- A. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to table action regarding County roof projects to include progress updates. The motion was approved with the following votes cast: Hanning, aye, Edwards, aye, Kelley, aye.
- B. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to table action regarding waterproofing of the exterior of the courthouse. The motion was approved with the following votes cast: Hanning, aye, Edwards, aye, Kelley, aye. The item was revisited and a seconded motion was made by Commissioner Kelley and seconded by Commissioner Hanning to table action. The motion was approved with the following votes cast: Hanning, aye, Edwards, aye, Kelley, aye. The item was again revisited and a third motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve the Change Order in the amount of \$86,000.00 to be paid from Courthouse Renovations account 1306-1-8020-2005. The motion was

approved with the following votes cast: Hanning, aye, Edwards, aye, Kelley, aye.

- C. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to table action regarding Wagoner County 911 policies. The motion was approved with the following votes cast: Hanning, aye, Edwards, aye, Kelley, aye.
- D. A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to approve change to scope of work regarding jail doors in the amount of \$5,856.00. The motion was approved with the following votes cast: Hanning, aye, Edwards, aye, Kelley, aye.
- E. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve renewal of Emergency Management Performance Grant (EMPG). The motion was approved with the following votes cast: Hanning, aye, Edwards, aye, Kelley, aye.
- F. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve a 5% salary increase for Emergency Management Director, Maintenance Supervisor and Courthouse Deputies, to begin with November's payroll. The motion was approved with the following votes cast: Hanning, aye, Edwards, aye, Kelley, aye.
- G. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to approve purchase of body scanner for the Wagoner County Detention Center in the amount of \$158,000 to be paid from ARPA account 1566-1-8020-2005. The motion was approved with the following votes cast: Hanning, aye, Edwards, aye, Kelley, aye.
- H. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve Resolution #2024-111 Code amendment recommendation for the Wagoner Metropolitan Area Planning Commission Zoning Code permitted use table modification and addition of definitions for "governmental agency training facility" and uses pertaining to rehabilitation, treatment, transitional living, halfway houses, and other similar types of

facilities and land uses. The motion was approved with the following votes cast: Hanning, no, Edwards, aye, Kelley, aye.

- I. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to approve upgrades to the skeet shooting range at the Wagoner County Recreation Park as requested by the Gun Club in the amount of \$17,512.00 to be paid from Commissioners Use Tax account 1301-1-8020-2005. The motion was approved with the following votes cast: Hanning, aye, Edwards, aye, Kelley, aye.

- VII. New Business-There was none.
- VIII. Public Comment-There were none.
- IX. Announcements-Sandy Hodges announced the Assessor's Office is hosting their 14th annual food drive to benefit Wagoner Area Neighbors and invited other departments to participate.

- X. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to enter Executive Session at 11:18 a.m. regarding the following:
 - A. **pursuant to 25 O.S. §307 §(B)(1), to discuss** the employment, hiring, appointment, promotion, demotion, disciplining or resignation, of E911 Coordinator to include salary and compensation.
 - B. **pursuant to 25 O.S. §307 §(B)(1), to discuss the employment,** hiring, appointment, promotion, demotion, disciplining or resignation, of County Engineer to include salary and compensation.The motion was approved with the following votes cast: Hanning, aye, Edwards, aye, Kelley, aye.
- XI. A motion was made by Commissioner Edwards and seconded by Commissioner Hanning to reconvene into Open Session at 11:53 a.m. The motion was approved with the following votes cast: Hanning, aye, Edwards, aye, Kelley, aye.
- XII. Discussion and possible action regarding the following:

- A. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to increase Misty Burke's salary by \$500.00 to begin with November's payroll. No other action was taken regarding employment, hiring, appointment, promotion, demotion, disciplining or resignation, of E911 Coordinator. The motion was approved with the following votes cast: Hanning, aye, Edwards, aye, Kelley, aye.
- B. No action was taken regarding the employment, hiring, appointment, promotion, demotion, disciplining or resignation, of County Engineer to include salary and compensation.

XIII. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to Recess at 11:54 a.m. The motion was approved with the following votes cast: Hanning, aye, Edwards, aye, Kelley, aye.

Presented and approved by the Wagoner County Commission on this 25th day of November 2024.

TIM KELLEY, CHAIRMAN

JAMES HANNING, VICE-CHAIRMAN

CHRIS EDWARDS, MEMBER

ATTEST: LORI HENDRICKS
WAGONER COUNTY CLERK

BOCC/LH/jc